Promotion Therapy, Inc. strives to provide the best level of health care for all patients and their families. Through these efforts, we believe the physical, psychological, social, emotional, and spiritual well-being of the patients we serve will be improved.

Promotion Therapy recognizes the basic rights of human beings for independence of expression, decision, and action, and concern for personal dignity and human relationships. The following basic rights will apply to all patients.

**PATIENT’S RIGHTS**

- Patients will be granted access to treatment and accommodations that are available and medically indicated regardless of race, creed, color, sex, national origin, disability, or sources of payment for care.
- Patients have the right to considerate, respectful care with recognition of their personal dignity.
- Patients have the right to expect reasonable safety insofar as practices and environment are concerned.
- Patients have the right to know the identity and professional status of the individuals providing services. They also have the right to know of the existence of any professional relationships about individuals who are involved in their treatment.
- Patients have the right to refuse treatment in accordance with the law and to be informed of medical consequences of that refusal.
- Patients have the right to request a physician consultant at their own expense.
- Patients have the right to personal and informational privacy. All records and communications pertaining to care are confidential.
- Patients have the right to examine and receive an explanation of their bill regardless of payment source.
- Patients have the right to have their medical record read only by individuals directly involved in their treatment or the monitoring of its quality and by other individuals only with the patient’s written authorization or that of his/her legally authorized representative.
- Patients have the right to refuse to talk with or see anyone not officially connected with Promotion Therapy, Inc. including visitors or persons officially connected with Promotion Therapy, Inc., but not directly involved in his/her care.
- Patients have the right to obtain complete and current information concerning diagnosis, treatment, and proposed future health care needs from their attending physician, therapist, etc. in understandable language.
Patients have the right to receive from their physicians, therapist, etc. all information necessary to their giving informed consent prior to the start of procedures or treatment. Except in emergencies, the information should include the procedure or treatment, medical risks, probably duration or incapacitation, and alternative modes of treatment, if they exist.

Patients will not be transferred to another facility unless they receive a complete explanation of the need for transfer and the alternatives to transfer. The transfer will occur only if acceptable to the receiving facility.

Patients have the right to be informed of any human experimentation or other research/educational prospects affecting his/her care of treatment.

Patients have the right to have the patient’s guardian, next of kin, or legally authorized responsible person to exercise, to the extent permitted by law, the rights delineated on behalf the patient if the patient has been adjudicated incompetent in accordance with the law, is found by his/her procedure, is unable to communicate his/her wishes regarding treatment, or is a minor.

**PATIENTS’ RESPONSIBILITIES**

In providing care Promotion Therapy, Inc. expects the following:

- Behavior of patients, relatives and friends to be reasonable, responsible and considerate of the rights of other patients and personnel.
- Patients to provide, to the best of their ability, accurate and complete information concerning present complaints, and past matters related to their health.
- Patients to follow prescribed treatment plan and keep appointments.
- Patients to be responsible for assuring that financial obligations are fulfilled as promptly as possible.

*If you feel your rights have not been respected, please notify your therapist immediately.*